



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY
2480 LLEWELLYN AVENUE
FORT GEORGE G. MEADE, MARYLAND 20755-5800

REPLY
ATTENTION OF

3 September 2002

POLICY STATEMENT NO. 6

RIGHT OF CIVILIAN EMPLOYEES TO PRESENT COMPLAINTS
OR REQUEST ASSISTANCE FROM THE INSPECTOR GENERAL

1. All civilian employees have the right to present complaints, grievances or requests for assistance to the inspector general (IG). These may include what the civilian employee reasonably believes evidences fraud, waste, and abuse.
2. Before visiting the IG, consider whether your concerns can be addressed more quickly and simply by referring them to your immediate supervisor first, or by using one of the procedures in paragraph 3 below.
3. Statutes, regulations and collective bargaining agreements prescribe procedures for civilian employees to use in submitting complaints that pertain to certain civilian employment matters. To obtain information about grievance and appeal rights and procedures, contact Kimbrough Ambulatory Care Center's (KACC's) Civilian Personnel Liaison, Ms. Datonia Moore, at 78119. If you want to submit a complaint about discrimination in employment because of race, color, religion, sex, age, national origin, or a handicap condition, contact KACC's Equal Opportunity Leader, SSG Timothy Crutchfield, at 78453.
4. If you have a complaint about a matter other than civilian employment or equal opportunity discrimination, or if you believe your complaint has not been resolved by your supervisor or the Equal Opportunity Leader, you should contact KACC's Acting IG:

CPT Winico Martinez, Environmental Sciences Officer, Preventive Medicine
Service, room 2C13, second floor, building 2480, phone: (301) 677-8000.
5. If you believe you need assistance beyond that you received from KACC's Acting IG, you may contact any of the following:
 - a. Fort George G. Meade IG at 77393.
 - b. North Atlantic Regional Medical Command IG at (202) 782-3529.
 - c. Department of the Army IG (DAIG) Hotline at 1-800-752-9747 or (703) 695-1578.
 - d. Department of Defense IG (DoDIG) Hotline at 1-800-424-9098 or (703) 693-5080.

//Original Signed By//
JOAN P. EITZEN
COL, AN
Commanding

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